

Ipswich Central State School P & C Association

General Meeting

Time: 6.00 pm

Venue: School Library

1. Welcome /Sign in
2. Apologies
3. Previous Minutes – Tuesday 26 April 2016
4. Correspondence
5. Executive Committees decisions
6. Financial Managers Report
7. Principals report
8. Convenors report
9. Fund raising
10. General business
 - Calendar and action plan for 2016
 - Chaplin
 - 2017 Classrooms and Building requirements
 - Flexi-schools – online ordering system
 - Uniform Policy
 - Krista availability.
11. Applications for Membership and recording new members.

Next Meeting

Date: Tuesday 25^h July 2016 at 5.30pm

Venue: School Library

Minutes for Tuesday 26 April 2016

1. Welcome

Present : Krista Jackson, Robyn Osborne, Cassie Whitley, Namoi Ross, Marie Whitfield, , Aaron Freeman, Tanya Nicolson, Samantha Brooks, Leanne Deed, Andrea Erichisen

Motioned : Krista Carried :

2. **Apologies** Leanne Kitching, Kristie Cote, Rebecca McCarthy, Sue, Russel Jackson, Bev Sheather ,Jenny

3. **Previous Minutes** – Tuesday 22st March 2016 received as true and accurate reflection. Motioned: Krista Carried: Naomi

4. Correspondence

Motioned: Krista Carried : Cassie

5. Executive Committees decisions

6. Financial Managers Report

Refer to attached Financial Managers Report dated 26 April 2016.

Up due to deposits & no major expenses.

Electronic Transfer – combank (token=authorisation) look at 2 people (don't have to be signatures). May have discounts with electronic banking & more immediate. See combank hand for costing details.

Moved: Krista carried: Marie

Motioned: Arron Carried:

7. Principals report

Refer to attached Principals report.

Motioned: Marie Carried:

8. Convenors report

Uniform:

Music polo's arrived & added to newsletter (all sizes)

Ordered more jumpers. Min order 50 due approx. 3 weeks

Ordered microfiber shorts.

Looking at future polo order for prep orientation. Look at screen print rather than embroider Logo. Have a full sample available so screen print sample available (turn around 6 weeks) for future orders.

Sports Visors – two companies Toowoomba (logo included) 2 week turn around 50 for \$660 (include GST and printing) possible freight cost approx. \$15

Other company (make current hats) \$440 (includes logo and screen printed) for 100 3-4 week turn around.

Take the current cap supplier (screen print with school logo).

Moved: Krista carried: Marie

Tuckshop:

Source to replace butter chicken possible pasta and meatball

New menu up and running with Flexi School. Some items have changed price due to parents being charged 25 cents pre order. Look at it being 5 cents per order.

Motioned: Robyn Carried: Cassie

9. Fund raising.

Mother's Day stall – placed order (2 new suppliers), looked at smaller items \$3-\$7 range. Have cards, bags & \$1 gifts. Just require support on days.

Homestyle Pie Drive – forms in & will be sent home next week with students.

Motioned: Krista Carried:

10. General business

- Banking – Change of signature

Forms to be completed (confirm next meeting) Aaron is collecting the details of the Executive Committee to have added to the Banking. A decision was made to go with the CommBiz program and purchase 2 tokens for Direct Depositing means.

- Ipswich Central State School P & C Constitution

Require special meeting to work out changes prior to 31st of May.

- Focus – Playground equipment for Yr1 & 2.

Refer to Principal report.

- Uniform Shop Move & Renovation

Put on hold until discussions around the suitability of the new location can be determined - RE access for disabled and parents with prams up stairs etc. Look at a container as an option. Bring back costing options next meeting. Looking towards third term.

- Flexi-schools – online ordering system

Need current class list & then a week later they will be able to go live. Still need to obtain printer.

Motioned: Krista Carried: Cassie

- Hiring of new Chaplin.

New Chaplin on board, Angela Erichsen. Plan being reviewed and will be brought along next meeting, as per principle's minutes.

- Flooring for Tuckshop store room–

3rd quote will not be required as 2 prices from 1 supplier plus quote from Mallet's will suffice. Krista will contact Steve about organizing to have the flooring laid - needs to question Steve about what will need to be moved and what can stay during process. Will be over a weekend to remove stock & current flooring.

- Uniform policy

Policy was discussed regarding what should be on it - and will be tabled at the May meeting. A rough version will be sent to Krista to let the school know if there is anything else needed to be added.

12.Applications for Membership and recording new members.

Renewal Membership –

New Membership –

Date, Time and Venue of next meeting:

24th May at 5.30 pm at School Library.

Meeting Closed.